

# Community Specialist – Youth Position

El Centro Hispano is looking to hire an enthusiastic and driven person to work with our youth group, Jovenes Lideres en Accion (JLA). JLA is a program for young Latinx students from 8<sup>th</sup> grade to Sophomores in college, where we work with our young people to empower, teach and prepare them for success. The Youth Coordinator will be part of the Community Engagement and Advocacy Department and will work closely with our Community Specialist for youth in implementing a curriculum designed to strengthen and empower our youth to succeed in school, College, the work force and be engaged in their community.

Candidates for this position must:

- be bilingual, in Spanish and English;
- be able to manage office software such as word, excel, power point, etc.;
- be responsible and able to manage youth;
- exhibit leadership skills;
- eligible to work in the state of North Carolina;
- agree with the mission and vision of El Centro Hispano.

Candidates for this position should have:

- at least a 2-year degree from a college/university in the US;
- have experience working with youth;
- have reliable transportation;
- have an understanding/knowledge of the public school system in Triangle of North Carolina.

Duties of the position:

- implement established curriculum for JLA in Orange and Durham County;
- make recommendation to update or better established curriculum;
- manage youth group;
- coordinate volunteer hours, activities and community events centered around youth;
- run weekly youth meeting;
- assist youth members in applying for college, scholarships and other opportunities
- coordinate and manage trips for the youth group;

This is a part-time position, pay range \$13.00 - \$15.00 an hour.

To apply send cover letter and resume/CV to [eposada@elcentronc.org](mailto:eposada@elcentronc.org).



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