

Hola Latino Coordinator Position

El Centro Hispano is looking to hire a person to serve as the new Hola Latino Coordinator. The coordinator will lead Latinx gay and bisexual young men aged 18-29 support group and link them to resources and community systems as needed. They will work in conjunction with the LGBTQ+ team to plan community events and achieve the inclusion of members in the various community facets present in the ECH working area. This person will report to the Director of Community Engagement & Advocacy.

Duties of this position:

- Coordinate and lead regular meetings,
- Assist community members through direct service and linkage to needed resources,
- Implement Mpowerment Project HIV Intervention to educate and inform community members of pertinent STI/HIV, sexual health & testing, and PrEP/PEP information,
- Administer social media pages for Hola Latino,
- Organize outreach and community events with LGBTQ+ team and Core Group members at Latinx LGBTQ+ spaces to recruit participants and inform about ECH programming,
- Head ECH's condom distribution program through agreements with community spaces, ordering, and packaging,
- Establish connections with relevant community partners in testing; provide rapid-test HIV services at ECH offices upon request,
- Enter participant information and record interactions in ECH Database,
- Promote and support ECH special events,

Candidates for this position must:

- Be bilingual Spanish/English,
- Have strong organization and writing skills,
- Have public speaking and presentational skills,
- Ability to work independently and as a team,
- Ability to manage computer software such as Microsoft Office, Google Drive, and video conferencing applications,
- Reliable transportation required

Candidates for this position should have:

- Be knowledgeable and have an understanding of the issues facing the Latinx LGBTQ+ community,
- Cultural competency skills between US healthcare system and Latinx experiences and expectations
- Have basic knowledge of sexual health,

This is a full-time salaried position with benefits, such as; paid vacation, health insurance, dental, etc.

To apply send cover letter and resume/CV to eposada@elcentronc.org.



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