

Bilingual HiSET (High School Equivalency Test) Teacher

The bilingual HiSET teacher position is part of El Centro Hispano's educational department, which seeks to expand educational opportunities in the Hispanic/Latinx community. The bilingual HiSET (High School Equivalency Test) teacher will plan for and teach math, science, writing, reading, and social studies classes in Spanish to adults seeking their high school equivalency certification.

This position is 10 hours a week. The classes meet Monday from 4-6 PM, Wednesday from 4-6 PM, and Thursday from 4:30 PM-5:30 PM. The position will start on January 19, 2021, and go through May 6, 2021. This is a fully remote position.

Reports to: Education Department Manager

Candidates for this position must:

- Have a bachelor's degree
- Be bilingual in Spanish and English and knowledgeable of Latinx culture and issues
- Have strong oral and written Spanish and English skills
- Have experience with online education and learning management systems
- Be creative, social, energetic, outgoing, flexible, self-motivated, detail-oriented, and able to present to large groups of people
- Have the ability to teach and engage students in learning

Duties of the position:

- Develop, implement, and teach HISET curriculum for Spanish language learners virtually
- Assess students regularly and give feedback on progress towards goals
- Help students register for exams and participate in student orientation at the beginning of the semester

Pay Rate: \$17 per hour

To apply, send a cover letter and resume/CV to Emily Metzloff at emetzloff@elcentronc.org



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